

Form Location: [Reports - New Item \(sharepoint.com\)](#)

Step 1: All fields are required to be filled out.

Complete all fields

- 1) Your name will appear in the *Judge Email Address* field after entering your nycourts.gov email address
- 2) The reporting period for this 1st quarterly submission should be January-March
- 3) When the final field is entered, more of the form will display.

Report of Undecided Matters [EDIT LINKS](#)
Reports

REPORT OF UNDECIDED MATTERS
PURSUANT TO SECTION 4.1 OF THE RULES OF THE CHIEF JUDGE

Date: March 19, 2021

Judge Email Address: Carolyn R. Cadoret Reporting Year: 2021

Activity For: Judge Reporting Period: January - March

County: Albany Court Type: *

Please select a Court Type to continue entering your information

Step 2:

If you select A or B, indicating that you have no pending matters, your form is complete and you can click “SUBMIT REPORT”

If you select C or D, indicating that you do have pending matters, more of the form will display

Step 3: You will then need to enter:

- 1) The total number of pending matters. **The max number that should be entered in this form is 25 – additional forms will have to be completed for more than 25 (e.g. 60 undecided matters would require you to enter a form for 25 matters, another form for 25 and then a form for 10).**

To the best of my knowledge (Check all that apply):

A. No civil or criminal motions, proceedings, actions or matters of any kind pending undecided for more than 60 days after final submission.

B. No motions for or related to interim maintenance, child support, or summary landlord/tenant proceedings pending undecided for more than 30 days after final submission.

C. The following pending matters are undecided more than 60 days after final submission. Total Number: 2
**** Maximum of 25 cases per form ****

D. The following pending interim maintenance or child support matters or summary landlord/tenant proceedings are undecided more than 30 days after final submission

- 2) If you only have 1 pending matter, you will enter the case information and then click “SUBMIT REPORT”
- 3) If you have 2 or more pending matters, you will enter the case information and click “Add Another Case”.
Sample below.

Step 4: When you have entered all pending matter cases to the report (the max is 25 per report), you will click “SUBMIT REPORT”.

Step 5: If you have more than 25 pending matters, you will need to complete an additional form and repeat all of the above steps.

Optional Step 6: Reviewing / Editing

If you’d like to review the information submitted, or edit your submission, you can click on “My Reports” on the lefthand side of the screen and then click on the pencil icon in order to change your form.

inside-UCS.org - Intranet of the ... Reports - New Item

https://nycourts.sharepoint.com/sites/CAJSP/UM/LI

New York State Unified Court System

Report of Undecided Matters EDIT LINKS


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Matters





NYS Office of Court Administration
Division of Technology and Research

Judge Email Address: _____


+ New

Edit in grid view Share

Reports

Edit Form	Title
	Carolyn R. Cadore
	Carolyn R. Cadore

SAMPLE ENTRY



NYS Office of Court Administration
Division of Technology and Court Research

REPORT OF UNDECIDED MATTERS
PURSUANT TO SECTION 4.1 OF THE RULES OF THE CHIEF JUDGE

Date: March 30, 2021

Judge Email Address: Carolyn R. Cadoret; Reporting Year: 2021

Activity For: Judge Reporting Period: January - March

County: Albany Court Type: City Court

As of the 4th Quarter 2018, residential and commercial foreclosure proceedings must be reported. Tax certiorari proceedings continue to be exempt.

To the best of my knowledge (Check all that apply):

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B. No motions for or related to interim maintenance, child support, or summary landlord/tenant proceedings pending undecided for more than 30 days after final submission.

C. The following pending matters are undecided more than 60 days after final submission. Total Number: 2
**** Maximum of 25 cases per form****

D. The following pending interim maintenance or child support matters or summary landlord/tenant proceedings are undecided more than 30 days after final submission

Name of Case: Sample, Sally Date of Final Submission: 12/27/2020

Case# 2020-012345 Motion Sequence #: 1 TRO is currently Place

Nature of Matter Pending: Civil

Type Of Motion/Proceeding: Landlord/Tenant Reason: Change of Attorney

ADD ANOTHER CASE

SUBMIT REPORT