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STATE OF NEW YORK
GRIEVANCE COMMITTEE FOR THE
TENTH JUDICIAL DISTRICT

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April 21, 1986

PERSONAL AND CONFIDENTIAL

David B. Jacobs, Esq.
1805 Grant Avenue
East Meadow, NY 11554

Re: File No. N-691-85

Dear Mr. Jacobs:

On April 9, 1986, the Grievance Committee for the Tenth Judicial District considered the complaint filed against you by Mary De'Lacoudray. The complaint involved the allegation that you failed to effectively communicate with your client.

Investigation disclosed that in or about March, 1985, the client delivered papers to you in connection with a legal matter. Thereafter, in May and June, 1985, you admittedly ignored the repeated requests of the client, made of you by mail and telephone, for the return of her papers. The papers were returned only after the filing of this grievance. In your answer thereto, dated July 1, 1985, you admit as follows:

"In respect to the papers the lady is correct. I was embarrassed to tell her that I had mislaid her papers and could not return them. I have since found them in another file and am sending them to her..."

It was the decision of the Committee that you be issued this LETTER OF CAUTION, pursuant to §691.4(e)(2) of the Appellate Division Rules, Second Department, for ignoring your client's inquiries and for failing to keep her truthfully informed as to the whereabouts of her papers.

David B. Jacobs, Esq.
File No. N-691-95
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This letter is issued in accordance with the Rules Governing the Conduct of Attorneys of the Appellate Division, Second Department §691.6, to which you should refer concerning your rights thereunder.

Also in accordance with §691.6, Mrs. De'Lacoudray will not receive a copy of this letter, but will be notified that you have been cautioned in this matter.

Very truly yours,

EDWIN MILLER
Acting Chairman

EM:G:emh
Certified Mail: R.R.R.