

GEORGE SASSOWER

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WHITE PLAINS, N. Y. 10603

914-949-2169

April 8, 1994

Records Access Officer
Office of Court Administration
270 Broadway,
New York, NY 10007

Re: Freedom of Information Law Request

Dear Records Access Officer:

Under the provisions of the New York Freedom of Information Law, Article 6 of the Public Officers Law, I hereby request the following records.

1. The indexing or filing system of Inspector General William J. Gallagher, to insure accountability for all complaints received by him and his office.

2. The usual practice of his office in acknowledging (1) the receipt of complaints from known sources, and (2) advising the informant of the disposition of same.

3. The dates of all complaints and correspondence from me in his possession, and the dates that such complaints were disposed or closed out.

I would appreciate a copy of the aforementioned, within five days from the receipt of this request, as provided by law.

Very truly yours,

GEORGE SASSOWER