

1100021246

Kim

EFP Rotenberg, LLP

(Toski)

280 Kenneth Drive, Suite 100
Rochester, NY 14623
(585)-427-8900

NYS Legislative Bill Drafting Commission
Geraldyn M. Ruhle, Director of Administration
55 Elk Street
Albany, NY 12210

Invoice No. 182849
Date 11/21/2014
Client No. 0561900

For professional services rendered in connection
with our audit of the existing internal controls of
the New York State Legislative Bill Drafting
Commission for the period April 1, 2014 through
June 30, 2014.

\$ 12,725.00

Vendor ID: ~~1100021246~~ 100015494
Fund: 1050
Account: ~~2012-13~~ 55093
Year: 2012-13
LBDC PO: 6899
SFS PO: #31
Toski

WE APPRECIATE YOUR BUSINESS
PLEASE INCLUDE INVOICE NUMBER ON CHECK
INVOICE PAYABLE UPON RECEIPT. INVOICES NOT PAID WITHIN 30 DAYS
ARE SUBJECT TO FINANCE CHARGES AT A RATE OF 1% PER MONTH.

RECEIVED

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LBDC

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AGREEMENT

THIS AGREEMENT is entered into on 8/25/14, 2014, by and between the New York State Legislative Bill Drafting Commission (hereinafter "LBDC"), a legislative state government entity of the State of New York, with its principal office at The Capitol, Room 308, Albany, New York 12224, and Toski & Co., CPAs, P. C. (hereinafter "Toski"), a corporation incorporated pursuant to the laws of the State of New York, with its principal place of business at 300 Essjay Road, Suite 115, Williamsville, New York 14221.

WHEREAS, on June 13, 2014, LBDC issued a Request for Proposal ("RFP") seeking responses for the performance of an audit of LBDC's internal controls as required by the New York State Governmental Accountability, Audit and Internal Control Act of 1999; and

WHEREAS, pursuant to such RFP, certified public accountant firms submitted response thereto on July 31, 2014. After considered evaluation pursuant to RFP, LBDC has determined the proposal of Toski is most acceptable; and

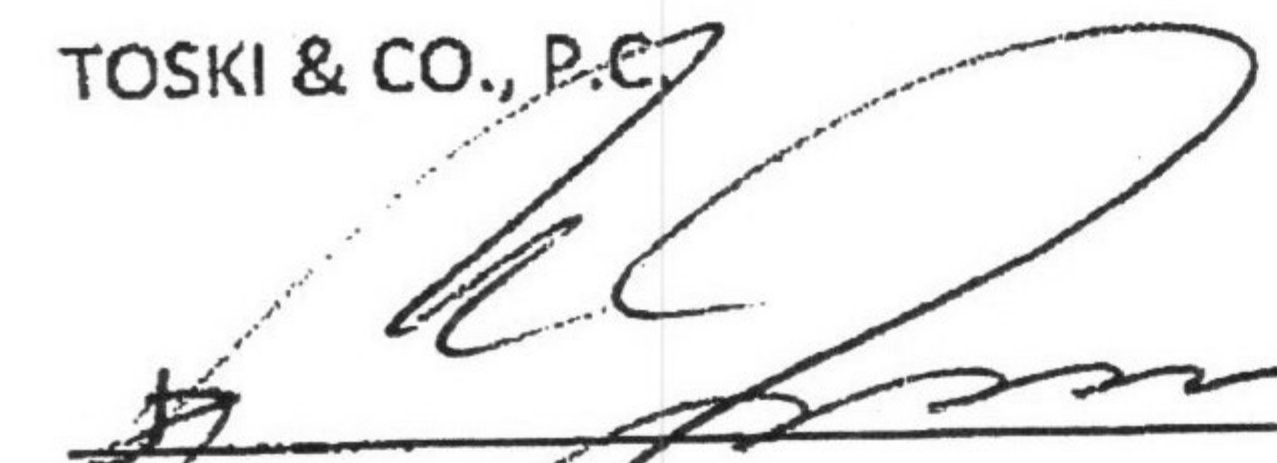
WHEREAS, pursuant to the terms of the RFP and the proposal submitted by Toski, LBDC has determined to award this contract for such audit to Toski.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth in the RFP and the proposal submitted by Toski, the parties hereto agree as follows:


1. Toski agrees to perform the professional auditing services relating to LBDC's internal controls as set forth in the RFP.
2. Both LBDC and Toski agree that their rights, duties, obligations, benefits and privileges under this agreement shall be set forth with specificity in the RFP and the Technical Proposal and the Sealed Dollar Cost Bid (inclusive of all Bid Forms). For purposes of this agreement, and in accordance with the provisions of the RFP setting forth the contracted requirements, the RFP and the Technical Proposal and the Sealed Dollar Cost Bid (inclusive of all Bid Forms) shall serve as the basis for, and are incorporated in their entirety into this agreement as if fully set forth herein. The RFP, Technical Proposal and the Sealed Dollar Cost Bid (inclusive of all Bid Forms) are attached hereto and made part hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

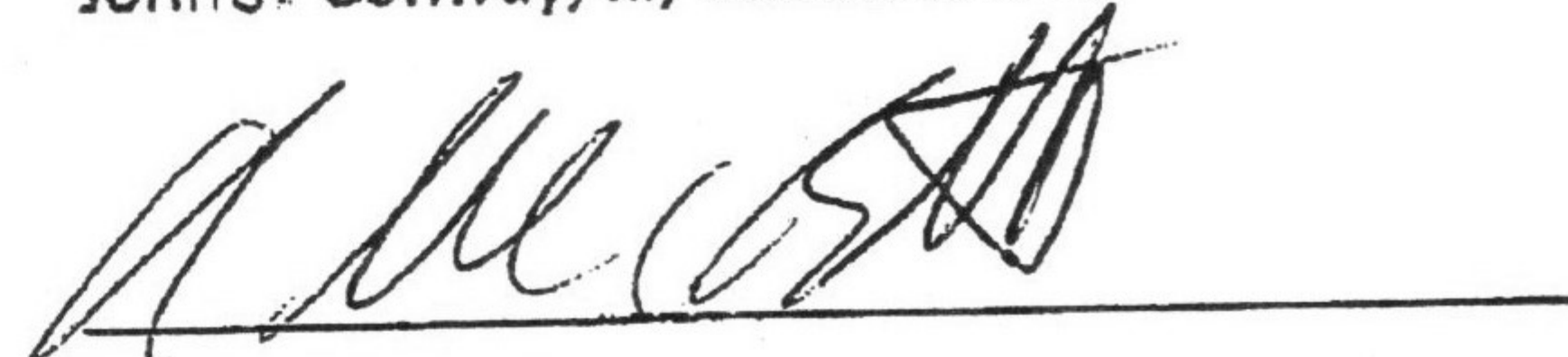
TOSKI & CO., P.C.


Douglas E. Zimmerman, CPA
Managing Director

NYS LEGISLATIVE BILL DRAFTING COMMISSION



John J. Conway, III, Commissioner



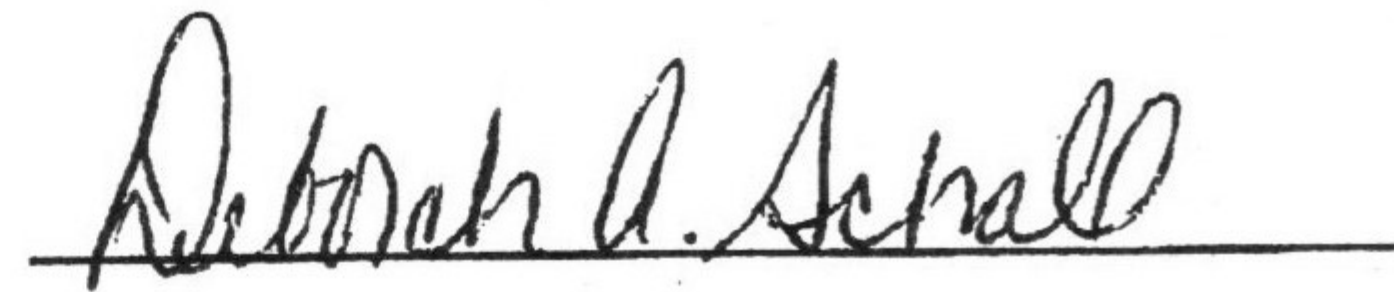
Randall G. Bluth, Commissioner

ACKNOWLEDGEMENT

State of New York

County of Erie)ss:

On this 20th day of August, 2014 before me personally came Douglas E. Zimmerman, CPA to me known, who being by me duly sworn, did depose and say that he/she resides at 33 Running Brook Drive, Lancaster, NY 14086; that he/she is a Managing Director of Toski & Co., CPAs, P.C., the corporation described in and which executed the foregoing Agreement; that the seal affixed to said Agreement was its seal; that it was so affixed by order and authority of the governing board thereof; and that he/she signed his/her name thereto by said order and under said authority.



Notary Public

DEBORAH A. SCHALL
Notary Public, State of New York
Qualified in Erie County
My Commission Expires November 7, 2014



STATE OF NEW YORK
LEGISLATIVE BILL DRAFTING COMMISSION
55 Elk Street
Albany, New York 12210

May 16, 2017

Toski & Co. CPAs P.C.
33 Running Brook Drive
Lancaster, NY 14086
Attn: Douglas E. Zimmerman, CPA

Re: Professional Auditing Services

Dear Mr. Zimmerman,

By this letter, the New York State Legislative Bill Drafting Commission ("LBDC") hereby exercise its option to extend the terms and conditions of the agreement between LBDC and Toski & Co. CPAs P.C. ("Toski") dated August 25, 2014, pursuant to paragraph 6.7 "Contract Term and Renewal."

The 2017 study and evaluation of the internal controls should cover those in effect as of April 1, 2017 and should include tests for compliance during the period of April 1, 2017 through June 30, 2017. Toski agrees to perform the professional auditing services relating to LBDC's internal controls as required by the RFP dated June 13, 2014, that was incorporated by reference and made part of the agreement between the parties dated August 25, 2014.

Toski and LBDC agree that subject to appropriation, LBDC shall pay Toski \$12,725 for their services hereunder.

Please contact Geralyn Ruhle, Director of Administration, to coordinate the time and other logistics related to this audit.

Thank you.

Sincerely,

Rosemarie Perez Jaquith, Esq.