



# NYS Legislative Bill Drafting Commission

## **COST PROPOSAL**

BID FOR PROFESSIONAL AUDITING SERVICES 07-31-14

July 31, 2014

Submitted to:

**Ms. Geralyn Ruhle, Director of Administration**  
**NYS Legislative Bill Drafting Commission**  
55 Elk Street  
Albany, New York 12210

Submitted by:

**Randall R. Shepard, CPA, Partner**  
**Bonadio & Co., LLP**  
6 Wembley Court  
Albany, NY 12205  
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**THE BONADIO GROUP**  
CPAs, Consultants & More

**BID FORM 1 – COST PROPOSAL**

In accordance with the New York State LBDC's Request for Proposals (RFP) for Professional Auditing Services issued on June 13, 2014, the undersigned bids as follows:

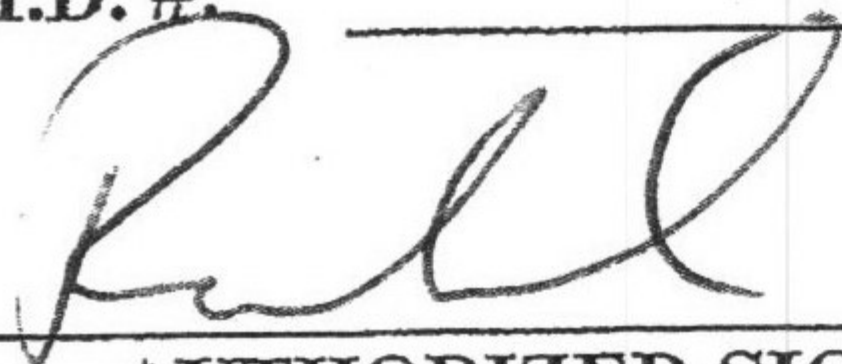
Staff Title (Identify Staff levels to be assigned)	Hourly Rate	Total Hours	Audit Plan Cost	Fieldwork & Progress Meetings Cost	Draft Report Cost	Final Report Cost	Total Cost All Deliverables
Partner/Principal	\$240	15	\$ 960	\$ 1,200	\$ 720	\$ 720	\$ 3,600
Manager	\$180	25	\$ 1,440	\$ 1,800	\$ 720	\$ 540	\$ 4,500
Supervisory Staff	\$110	35	\$ 660	\$ 2,750	\$ 330	\$ 110	\$ 3,850
Staff	\$80	35	\$ 160	\$ 2,560	\$ 80	\$ -	\$ 2,800
			\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$
Travel Costs	--	--	\$ --	\$ --	\$ --	\$ --	\$ --
Other Costs (list)			\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$
			\$	\$	\$	\$	\$
<b>Totals:</b>		<b>Total Staff Hours</b>	<b>Total Fixed Cost</b>	<b>Total Fixed Cost</b>	<b>Total Fixed Cost</b>	<b>Total Fixed Cost</b>	<b>Total Fixed Cost for Completing the Audit</b>
		<b>110</b>	<b>\$ 3,220</b>	<b>\$ 8,310</b>	<b>\$ 1,850</b>	<b>\$ 1,370</b>	<b>\$ 14,750</b>

FIRM NAME: Bonadio & Co.,LLP

ADDRESS: 6 Wembley Court  
Albany, NY 12205-5808

TELEPHONE: 518-464-4080 FAX: 518-464-4080

FED. I.D. #: 16-1131146 NYS VENDOR I.D. #: 16-1131146

 July, 31, 2014  
 AUTHORIZED SIGNATURE DATE  
 Randall R. Shepard Partner  
 PRINTED NAME OFFICIAL TITLE

**BID FORM 2 – ADDITIONAL INFORMATION**

In addition to the information provided on Bid Form 1, please provide the following information:

List Officers, Directors, or key employees of the firm who are employed by New York State.

None

List name(s) of State Employees who directly own interest of ten percent or more of the firm's business:

None

List and describe firm's professional relationships (not disclosed elsewhere within the firm's proposal) involving the State or any of its agencies for the past five (5) years:

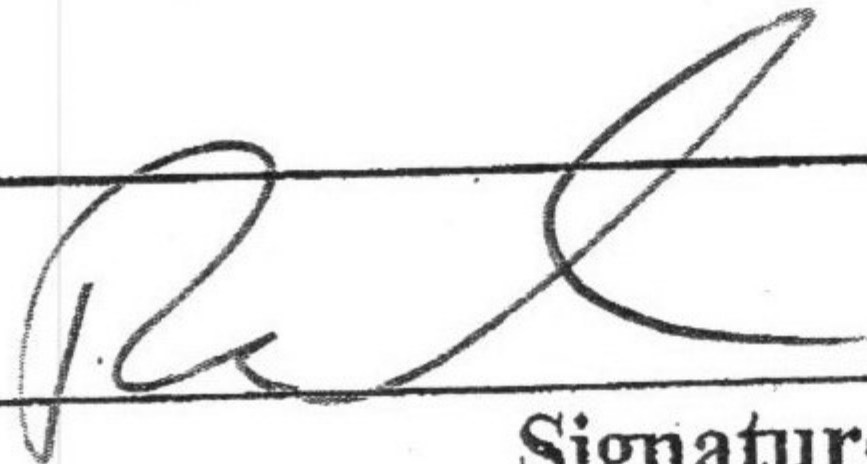
ORDA - External Audit

Hudson River- Black River Regulating District - External Audit (Last service in 2013)

Rochester Genesee Regional Transportation Authority - External Audit, Corcraft -External Audit (2013 last year of services)

List and fully explain any other potential conflicts of interest.

None



Signature

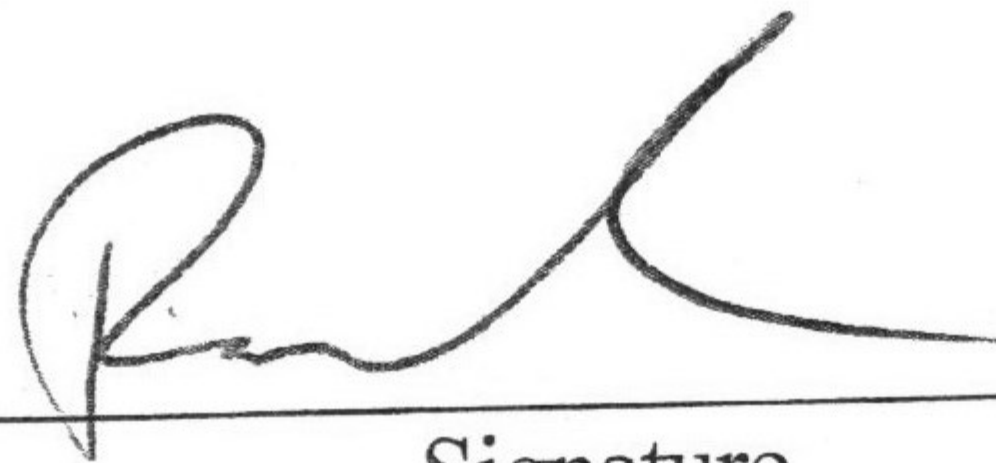
7/31/14

Date

BID FORM 3- CERTIFICATIONS

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of joint bid each party thereto certifies as to its organization, under penalty or perjury, that to the best of his/her knowledge and belief:

1. The prices of this bid have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder nor with any competitor.
2. Unless otherwise required by law, the price which have been quoted in this bid have not knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any other competitor; and
3. No attempt has been made or will be made by the bidder to induct any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
4. All information provided to the LBDC is complete, true and accurate with regard to prior non-responsibility determinations within the past four (4) years.
5. Bidders affirm compliance with State Finance Laws sections 139-j, 139-k and 165-a and certify that all information provided to the LBDC is complete, true and accurate.



\_\_\_\_\_  
Signature

7/29/14

\_\_\_\_\_  
Date